

## KIRBY BELLARS PARISH COUNCIL

22 Rockingham Road, Mountsorrel, Leics LE12 7UJ Tel: 0116 4311943

## Minutes of Kirby Bellars Parish Council Meeting held on 24<sup>th</sup> June 2024 at 7.45pm in Kirby Bellars Village Hall

Present: Cllr Campsie (Chair) (NC), Cllr Lovegrove (EL), Cllr Sutton (GS) Victoria Webster (VW)-

Clerk

	Agenda Items	Action By
25/24.	Apologies Apologies were received and approved from Cllr Ingham (CI).	
26/24.	Declarations of Interest There were no declarations of interest.	
27/24.	Minutes of the Previous Meeting of 20 <sup>th</sup> May 2024  The minutes were accepted as a true and accurate account and were approved.	
28/24.	Matters Arising from the Previous Meeting of the 20 <sup>th</sup> May 2024  The overgrown path along the A607 has been trimmed a little not adequately. LCC have confirmed they will be cutting back the area so we will review this again at our next meeting.  Action: Add to the agenda for the August meeting.  A fallen tree was reported along the Causeway but this has not yet been dealt with. LCC have confirmed they will carry this work out.  Action: Chase LCC in relation to this.	vw
29/24.	Co-option of New Councillor Graham Sutton put himself forward for the position of Councillor. All Councillors agreed to this appointment.	
30/24.	Public Participation No questions or comments from members of the public.	
31/24.	County and Borough Councillors Reports There were no Councillors present to give a report.	
32/24.	Planning Applications  Applications the Parish Council have received are:  23/00579/FULHH. The Willows, 6 Washdyke Lane. Proposed front and rear loft extension. Changes to existing front porch and rear fenestrations. No decision has been yet.	

Cl : C: .	
Chair Signature:	

	<ul> <li>22/01264/FUL. Appeal. Proposed development of a single 3-bed bungalow with associated access. No decision has been made yet.</li> <li>24/00529/FUL. Land Off Leicester Road Bypass Leicester Road Melton Mowbray. Detailed planning application for the laying of a new 'link' road and the formation of two new roundabouts.</li> <li>24/00406/FULHH. 59 Main Street. Demolition of existing conservatories to be replaced with a new garden room extension. New double garage and conversion of existing garage to habitable room and adjacent shower room extension. Minor alterations to existing house. No decision has been made yet.</li> </ul>	
33/24.	Accounts	
	<ul> <li>a. Councillors to discuss if some funds should be transferred from the current account into the reserves account.</li> <li>The funds are going to remain where they are at present as the Parish Council is looking into a decorative village sign.</li> <li>Action: Look for designs and costings.</li> <li>b. Councillors to review and approve the Schedule of Payments.</li> </ul>	NC
	The payments were reviewed and approved.	
	c. Councillors to review and approve the Cash books.	
	The cash books were reviewed and approved. d. Councillors to review and approve Bank Reconciliations.	
	The bank reconciliations were reviewed and approved.	
	e. Councillors to consider and approve documents relating to the	
	2023/2024 AGAR:	
	i. To complete and sign the Certificate of Exemption	
	The certificate was signed by the Chair and RFO.	
	<ul> <li>To receive the annual Internal Auditors report 2023/2024</li> <li>The report had been read by all Councillors present and it was accepted.</li> </ul>	
	iii. To consider recommendations or matters arising from the Internal Auditors narrative report	
	There were no recommendations to consider.	
	iv. To receive and sign the Annual Governance Statement 2023/2024	
	The statement was signed by the Chair and the Clerk.	
	v. To receive and sign the Accounting Statements 2023/2024	
	The statements were signed by the Chair.	
	vi. To receive and consider the explanation of variances	
	There was one variation between the 'All other payments' row which was an additional donation to the village church during	
	2023/2024. vii. To receive and consider the breakdown of reserves held	
	The reserves were discussed in detail in point a. above.	
	viii. To agree the dates for the period of public rights.	
	The dates were agreed for the 25 <sup>th</sup> June and 5 <sup>th</sup> August 2024.	
34/24.	Removing Any Other Business from the Agenda It is not deemed appropriate to have AOB included on an agenda due to the	
	Parish Council not being able to discuss and make decisions. It was therefore agreed this should be replaced with 'Future Agenda Items.	
35/24.	To consider what the council can do to conserve and enhance biodiversity in the	
	area	
	It was queried what the Parish Council could do further due to not having much	

	green space within the village. NC offered to liaise with other Parish Councils to	
	see what they have done/doing.  Action: Contact other Parish Councils regarding biodiversity.	NC
36/24.	Bus Shelter Maintenance Two companies have been contacted to request a quote. Hopefully we will have	
	this information for the next meeting.  Action: Add to the agenda for the next meeting.	vw
37/24.	Asset Inspections It has been recommended that the Parish Council should record the checks it carries out on their assets to ensure compatibility and for accurate record keeping. All agreed to this.	
	Action: Distribute the asset register so Councillors to enable a check of all necessary village assets.	VW
38/24.	Councillors Using .gov Email Addresses  All thought this was a good idea in principle, but it was felt more information was required.	
	Action: Obtain further details and cost implications.	VW
39/24.	New Tree & Heritage Warden  No volunteers have come forward for this position. Councillors agreed it is not necessary to have a responsible person for this, but it will remain a standing agenda item and items will be discussed as and when required.	
40/24.	Receive David Davies Resignation  David Davies has submitted his resignation from the Council with effect from the 21 <sup>st</sup> May 2024 as he has moved out of the village. The resignation was accepted and approved.	
	A big thank you goes to David for all his hard work over the years he has been a Councillor with Kirby Bellars.	
41/24.	Adoption of Communication Strategy All Councillors agreed to the adoption of the Communication Strategy.	
42/24.	Funding Requests  No new requests have been received.	
43/24.	Correspondence  a. Safety of Lithium-ion Batteries and e-bikes and scooters  All Councillors agreed to supporting the campaign to improve the safety of lithium batteries and their disposal.	
44/24.	Any Other Business GS mentioned 'Check Your Speed' signs that other local villages have displayed and wondered if this was something we could use in Kirby Bellars.	
	Action: Contact villages to enquire about said signs.	VW
	Action: Request some further 30mph stickers for the village.	vw
45/24.	Date of Next Meeting 19 <sup>th</sup> August 2024	

Meeting	closed at 8.30pm.		
Signed: _		-	
Date:			