

KIRBY BELLARS PARISH COUNCIL

The next Parish Council meeting will be held on

Monday 24th June 2024
At 7.45pm

This meeting will be held in Kirby Bellars Village Hall

AGENDA

25/24. Apologies

Receive and approve any apologies given.

26/24. Declarations of Interest

Any Councillor who has a particular interest in any agenda item should declare it here.

27/24. Minutes of the Previous Meeting of 20th May 2024

Approve the minutes as an accurate record of the meeting.

28/24. Actions from the Previous Meeting of 20th May 2024

Review and update the matters arising from the previous meeting.

29/24. Public Participation

This is the allocated section of the meeting where members of the public can raise items to discuss.

30/24. County and Borough Councillors Reports

Updates and information from Cllr Joe Orson and Cllr Ronan Browne.

31/24. Planning Applications

Applications the Parish Council have received are:

- 23/00579/FULHH. The Willows, 6 Washdyke Lane. Proposed front and rear loft extension. Changes to existing front porch and rear fenestrations. No decision has been yet.
- 22/01264/FUL. Appeal. Proposed development of a single 3-bed bungalow with associated access. No decision has been made yet.
- 24/00529/FUL. Land Off Leicester Road Bypass Leicester Road Melton Mowbray. Detailed planning application for the laying of a new 'link' road and the formation of two new roundabouts.

32/24. Accounts

- a. Councillors to discuss if some funds should be transferred from the current account into the reserves account.
- b. Councillors to review and approve the Schedule of Payments.
- c. Councillors to review and approve the Cash books.
- d. Councillors to review and approve Bank Reconciliations.
- e. Councillors to consider and approve documents relating to the 2023/2024 AGAR:
 - i. To complete and sign the Certificate of Exemption
 - ii. To receive the annual Internal Auditors report 2023/2024
 - iii. To consider recommendations or matters arising from the Internal Auditors narrative report
 - iv. To receive and sign the Annual Governance Statement 2023/2024
 - v. To receive and sign the Accounting Statements 2023/2024
 - vi. To receive and consider the explanation of variances
 - vii. To receive and consider the breakdown of reserves held

viii. To agree the dates for the period of public rights.

33/24. Removing Any Other Business from the Agenda

It is deemed not appropriate to have AOB at the end of an agenda. Are Councillors happy to replace this with 'Future Items for Discussion'?

34/24. To consider what the council can do to conserve and enhance biodiversity in the area

Under the 2021 Environment Act, public authorities (including town and parish councils) operating in England must consider what they can do to conserve and enhance biodiversity.

35/24. Bus Shelter Maintenance

It has been identified that the bus shelters require maintenance work.

36/24. Asset Inspections

It is highly recommended that our assets are checked monthly for defects etc. This should then be reported at the next Parish Council meeting to ensure compliance and to ensure the Parish Council are covered if any issues arise.

37/24. Councillors Using .gov Email Addresses

It is deemed best practice and professionalism that Councillors should have a .gov email address. Councillors to consider this.

38/24. New Tree and Heritage Warden

This position has been advertised. Discuss any applicants received.

39/24. Receive David Davies Resignation

Receive and approve the resignation.

40/24. Adoption of Communication Strategy

Councillors to review and approve this policy for adoption by the Parish Council.

41/24. Funding Requests

Discuss any new Funding Requests that have been received since the previous meeting.

42/24. Correspondence

Discuss any important correspondence that has been received by the Clerk that hasn't already been dealt with within the agenda.

a. Safety of Lithium-ion Batteries and e-bikes and scooters

43/24. Any Other Business

44/24. Date of Next Meeting

19th August 2024